



Kristu Jayanti College

AUTONOMOUS Bengaluru

Reaccredited A++ Grade by NAAC | Affiliated to Bengaluru North University

Internal Quality Assurance Cell (IQAC)

Meeting Details

2023 – 2024

Meeting No.	Date	Agenda
1.	10/07/2023	<ol style="list-style-type: none">1. Department level quality assurance cell2. Submission of AQAR3. Student interns for documentation work
2.	19/08/2023	<ol style="list-style-type: none">1. Revision of documentation formats2. Training programme for DQAC coordinators, members and documentation managers
3.	06/10/2023	<ol style="list-style-type: none">1. AAA2. AQAR submission status3. NIRF and other surveys4. Biannual Academic Audit5. IQAC conference
4.	17/11/2023	<ol style="list-style-type: none">1. Approval of Minutes of Previous Meeting2. Review of Quality Initiatives of IQAC3. Submission of AQAR4. Scheduled Programmes of IQAC
5.	21/12/2023	<ol style="list-style-type: none">1. Biannual Academic Audit
6.	15/03/2024	<ol style="list-style-type: none">1. Approval of Minutes of Previous Meeting2. Review of DQAC and DQIS3. National Conference and Annual Educators Meet4. Biannual Academic Audit

Dr. Aloysius Edward

Director IQAC



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Internal Quality Assurance Cell (IQAC)

KJC/IQAC/2023-24/Meeting_Notice_01

Date: 04/07/2023

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that there is a meeting scheduled on 10/07/2023, Monday at 12:00 pm in IQAC Room, PG Block. You are requested to make it convenient to attend the meeting

Agenda of the Meeting:

1. Department level quality assurance cell
2. Submission of AQAR
3. Student interns for documentation work
4. Any Other

Minutes approved by:

Dr. Aloysius Edward J
Director IQAC



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Internal Quality Assurance Cell (IQAC)

Academic Year 2023 - 2024

MINUTES OF THE MEETING

Meeting No. 1

Date: 10/07/2023

Venue: IQAC Office

Time: 12.00 PM

The first meeting of the Internal Quality Assurance Cell for the academic year 2023 – 2024 was held on July 10, 2023. The meeting was chaired by Dr. Aloysius Edward J, Director, IQAC.

Presentation of the agenda of the meeting

Dr. Aloysius Edward J, Director of IQAC presented the agenda of the meeting

Agenda – 1

Department level quality assurance cell

Dr. Aloysius Edward J introduced the concept of Department level Quality Assurance Cell (DQAC) to the IQAC team. He also explained the composition and functioning mechanism of DQAC. He further stated that Heads of departments, documentation managers, and other members will be part of the DQAC and they will convene Quality Circle meetings, Department Quality Improvement Sessions, monitor student progressions and scholarship data.

Agenda – 2

Submission of AQAR

Ms. Ramya B presented the formats of AQAR for the academic year 2022-2023 and shared the responsibilities of IQAC members.

Agenda – 3

Student Interns for documentation work

Ms. Ramya B proposed the job description for recruiting student Interns for documentation work.

ATR / Compliance Report

- In compliance with the first meeting held on July 10, 2023, DQAC is formed.
- Student interns are recruited for documentation work as per the recommendations

Minutes approved by:

Dr. Aloysius Edward J

Director IQAC



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Internal Quality Assurance Cell (IQAC) Meeting

Date: 10/07/2023

Venue: IQAC Office

Time: 12.00 PM

Members Present

Chairperson

1. Fr. Dr. Augustine George, Principal

External Experts

2. Prof. A. H. Rajasab, Former Vice Chancellor, Tumkur University
3. Mr. Jayas Damodaran, Senior Director, Sales Force
4. Mr. Ivin George, Alumni Member, Assistant Student Welfare Officer, Christ (Deemed to be University)

Internal Members

5. Fr. Lijo P Thomas, Management Representative, Vice Principal & CFO
6. Dr. Aloysius Edward J, Director, IQAC & Dean, Commerce & Management
7. Ms. Ramya B, Associate Director, IQAC
8. Mr. Jeo Joy A, Controller of Examinations - Ex-Officio
9. Dr. Calistus Jude A L, Dean, Faculty of Sciences
10. Dr. Gopakumar A V, Dean, Faculty of Humanities
11. Dr. Justin Nelson Michael, Director, Centre for Research
12. Mr. Nagendra S, Member, IQAC
13. Dr. Aruna Devi K, Member, IQAC
14. Dr. Priya Josson Akkara, Member, IQAC
15. Ms. Mary Jacob, Member, IQAC
16. Dr. Manikandan K, Member, IQAC
17. Ms. Minu A, Secretary, IQAC
18. Dr. Arockia Stalin G, Member, IQAC
19. Ms. Rupashree R, Member, IQAC
20. Ms. Jalit Toms, Office Superintendent
21. Dr. Mary Raymer
22. Dr. Gokilavani S

Student Representatives

23. Mr. Abin Thomas (MBA-22MBNA03) Student Council President
24. Ms. Divija Gudda Reddy (BBA-21BBNB20) Student Council Vice President



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Internal Quality Assurance Cell (IQAC)

KJC/IQAC/2023-24/Meeting_Notice_02

Date: 11/08/2023

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that there is a meeting scheduled on 19/08/2023, Saturday at 10.00 am in IQAC office, PG Block. You are requested to make it convenient to attend the meeting

Agenda of the Meeting:

1. Revision of documentation formats
2. Training programme for DQAC coordinators, members and documentation managers
3. Any Other

Minutes approved by:

Dr. Aloysius Edward J
Director IQAC



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Internal Quality Assurance Cell (IQAC)

Academic Year 2023 - 2024

MINUTES OF THE MEETING

Meeting No. 2

Date: 19/08/2023

Venue: IQAC Office

Time: 10.00 am

The second meeting of the Internal Quality Assurance Cell for the academic year 2023 – 2024 was held on August 19, 2023. The meeting was chaired by Dr. Aloysius Edward J, Director, IQAC.

Presentation of the agenda of the meeting

Dr. Aloysius Edward J, Director, IQAC, welcomed the members of IQAC and appreciated the role of IQAC in the quality improvement and sustenance of the college. He presented the agenda of the meeting

Agenda – 1

Revision of Documentation Formats

Ms. Ramya presented the revised documentation formats for the academic year 2023-2024 and also invited suggestions from the team members. IQAC members have suggested a few modifications in student, faculty and curriculum documentation formats.

Agenda – 2

Training programme for DQAC coordinators, members and documentation managers

Dr. Aloysius Edward J informed the decision to have faculty orientation programme on effective documentation and report preparation. The orientation programmes have scheduled from September first week onwards. Dr. Aloysius Edward J suggested Deanery wise orientation programmes.

ATR / Compliance Report

- In compliance with the second meeting held on August 19, 2023, the revised documentation format after incorporating the suggestions given by IQAC members in the meeting is finalized and shared with respective heads of departments and centers.
- Conducted Faculty Orientation programme for DQAC coordinators and documentation managers on September 2, 2023

Minutes approved by:

Dr. Aloysius Edward J
Director IQAC



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Internal Quality Assurance Cell (IQAC) Meeting

Date: 19/08/2023

Venue: Principal's Room

Time: 10.00 am

Members Present

Chairperson

1. Fr. Dr. Augustine George, Principal

External Experts

2. Prof. A. H. Rajasab, Former Vice Chancellor, Tumkur University
3. Mr. Jayas Damodaran, Senior Director, Sales Force
4. Mr. Ivin George, Alumni Member, Assistant Student Welfare Officer, Christ (Deemed to be University)

Internal Members

5. Fr. Lijo P Thomas, Management Representative, Vice Principal & CFO
6. Dr. Aloysius Edward J, Director, IQAC & Dean, Commerce & Management
7. Ms. Ramya B, Associate Director, IQAC
8. Mr. Jeo Joy A, Controller of Examinations - Ex-Officio
9. Dr. Calistus Jude A L, Dean, Faculty of Sciences
10. Dr. Gopakumar A V, Dean, Faculty of Humanities
11. Dr. Justin Nelson Michael, Director, Centre for Research
12. Mr. Nagendra S, Member, IQAC
13. Dr. Aruna Devi K, Member, IQAC
14. Dr. Priya Josson Akkara, Member, IQAC
15. Ms. Mary Jacob, Member, IQAC
16. Dr. Manikandan K, Member, IQAC
17. Ms. Minu A, Secretary, IQAC
18. Dr. Arockia Stalin G, Member, IQAC
19. Ms. Rupashree R, Member, IQAC
20. Ms. Jalit Toms, Office Superintendent
21. Dr. Mary Raymer
22. Dr. Gokilavani S

Student Representatives

23. Mr. Abin Thomas (MBA-22MBNA03) Student Council President
24. Ms. Divija Gudda Reddy (BBA-21BBNB20) Student Council Vice President



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Internal Quality Assurance Cell (IQAC)

KJC/IQAC/2023-24/Meeting_Notice_03

Date: 28/09/2023

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that there is a meeting scheduled on 06/10/2023, Friday at 3.00 pm in Panel Room 1, PG Block. You are requested to make it convenient to attend the meeting

Agenda of the Meeting:

1. Annual Academic Audit
2. AAA
3. AQAR submission status
4. NIRF and other surveys
5. IQAC conference
6. Any Other

Minutes approved by:

Dr. Aloysius Edward J.
Director IQAC



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Internal Quality Assurance Cell (IQAC)

Academic Year 2023 - 2024

MINUTES OF THE MEETING

Meeting No. 3

Date: 06/10/2023

Venue: Panel Room 1

Time: 3.00 pm

The third meeting of the Internal Quality Assurance Cell for the academic year 2023 – 2024 was held on October 06, 2023. The meeting was chaired by Dr. Aloysius Edward J, Director, IQAC

Presentation of the agenda of the meeting

Dr. Aruna Devi K, Secretary of IQAC presented the agenda of the meeting

Agenda – 1

Annual Academic Audit

Dr. Aloysius Edward J recommended scheduling AAA (Academic Administrative Audit) from May to June 2024. He has also shared the guidelines to be followed for the audit.

Agenda – 2

AQAR submission status

Ms. Ramya B shared the status update of the AQAR submission. She also recommended devising plans for making NSS and other Extension wings of the institution apply for extension awards.

Dr. Priya Josson informed about the plans for the energy audit and green audit for the current year.

Agenda – 3

NIRF and other surveys

Ms. Ramya shared the plans, strategies, and responsibilities for preparing the documents for various rankings and surveys. She also shared the institutions' strengths and areas to be focused on for better ranking in NIRF.

Agenda – 4

IQAC conference

The committee has decided to make Dr. Mary Jacob and Ms. Minu A as the IQAC conference conveners.

Agenda – 5

Any Other

Ms. Ramya B shared the details of IQAC members in charge of monthly document collection and consolidation from Departments, clubs, and Associations. She also informed about the Data Center operations and updates.



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ATR / Compliance Report

- In compliance with the meeting, the conference was scheduled on April 5 & 6, 2024

Minutes approved by:

Dr. Aloysius Edward J
Director IQAC



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Internal Quality Assurance Cell (IQAC) Meeting

Date: 06/10/2023

Venue: IQAC Office

Time: 3.00 pm

Members Present

Chairperson

1. Fr. Dr. Augustine George, Principal

External Experts

2. Prof. A. H. Rajasab, Former Vice Chancellor, Tumkur University
3. Mr. Jayas Damodaran, Senior Director, Sales Force
4. Mr. Ivin George, Alumni Member, Assistant Student Welfare Officer, Christ (Deemed to be University)

Internal Members

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8. Mr. Jeo Joy A, Controller of Examinations - Ex-Officio
9. Dr. Calistus Jude A L, Dean, Faculty of Sciences
10. Dr. Gopakumar A V, Dean, Faculty of Humanities
11. Dr. Justin Nelson Michael, Director, Centre for Research
12. Mr. Nagendra S, Member, IQAC
13. Dr. Aruna Devi K, Member, IQAC
14. Dr. Priya Josson Akkara, Member, IQAC
15. Ms. Mary Jacob, Member, IQAC
16. Dr. Manikandan K, Member, IQAC
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Internal Quality Assurance Cell (IQAC)

KJC/IQAC/2023-24/Meeting_Notice_04

Date: 09/11/2023

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of the IQAC members with the external members for the academic year 2023 – 2024 will be held on 17/11/2023 at 2:00 pm in Senate Hall, Administrative Block. You are requested to make it convenient to attend the meeting

Agenda of the Meeting:

1. Approval of the minutes of previous meeting
2. Review of Quality Initiatives of IQAC
3. Submission of AQAR
4. Scheduled Programmes of IQAC
 - a. 16th National IQAC Conference - April 5 and 6, 2024
 - b. Annual Educators Meet – May 9 to 11, 2024
5. Any Other

Minutes approved by:

Dr. Aloysius Edward J
Director IQAC



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INTERNAL QUALITY ASSURANCE CELL

Academic Year 2023 - 2024

MINUTES OF THE MEETING

Date: 17/11/2023

Time: 3 PM

Venue: Senate Hall, Administrative Block

Members Present: 24

Type: IQAC Meeting

The meeting of the Internal Quality Assurance Cell with the external members for the academic year 2023 - 2024 was held on 17th November 2023. The meeting was held in Senate Hall, Administrative Block. The meeting was chaired by the Principal, Fr. Dr. Augustine George. The Chairperson extended welcome to everyone and acknowledged and expressed gratitude to all members for their guidance and support that has contributed to the institution's development.

Presentation of the agenda of the meeting

Dr. Aloysius Edward J, the Director of IQAC, presented the agenda for the meeting.

Agenda – 1

Approval of the meeting minutes held on 15th December 2022

Dr. Aruna Devi K, presented the minutes of the meeting held on 15th December, 2022 and the summary highlights of the Action Taken Report. The minutes of the meeting and the action taken report were approved without any modifications.

Agenda – 2

Review of Quality Initiatives of IQAC

Dr. Aloysius Edward, Director of IQAC and Dean, Faculty of Commerce & Management presented the quality initiatives of IQAC. He started the presentation by mentioning that quality is a continuous journey towards excellence and Kristu Jayanti College is striving towards the sustenance of quality in all the ventures. The first quality initiative presented by Dr. Edward was the collaborative learning with the visit of major higher education institutions to Kristu Jayanti College for improving quality assurance activities. 20 educational institutions had visited the college in 2023, for discussing the best practices and quality processes of the institution.

Prof Edward detailed the formation of DQAC (Department Quality Assurance Cell) in this academic year to strengthen and equip the departments to ensure their quality journey and sustenance in the context of the quality manual for programme level envisioned in higher education. He also explained the structure and composition of DQAC, where the department's Head serves as the chairperson, and the committee comprises the DQAC convenor, as well as the documentation in charge from the department.



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A U T O N O M O U S **B e n g a l u r u**

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Another major quality venture is the conduct of DQIS meeting every semester wherein the progress of the department pertaining to all the quality parameters will be discussed and ensure that all the faculty members are getting involved in the functioning of the department.

The next quality initiative undertaken this year following the suggestion from the third cycle of NAAC accreditation was the establishment of CHIRD (Consortium of Higher Educational Institutions in Research and Development). The constituent colleges in this collaborative venture are St Aloysius College, Mangalore, PSGR Krishnammal College for Women, Coimbatore, and Stella Maris College, Chennai. Five major target areas were identified, and a finalized proposal has been crafted accordingly, outlining comprehensive strategies and plans for each area of focus.

Silver Jubilee Year Celebrations and Jubilee initiatives were also explained by Dr. Edward. He shared details about a few more milestones of the institution such as hosting of the Confederation of Indian Industries meeting and competitions, the 15th IQAC National Conference, the 8th Educator's Meet, Faculty Development Programmes and Bi-annual academic audit.

Agenda – 3

Submission of AQAR 2022 - 2023

Prof. Ramya B, Associate Director, IQAC, presented details of the submission of AQAR for 2021-2022 and acceptance by NAAC on 17th June 2023. She also shared that the AQAR of 2022 – 2023 is to be submitted by March 2024.

Agenda – 4

Scheduled programmes of IQAC

Dr. Gopakumar A V, Dean, Faculty of Humanities, presented the scheduled programmes of IQAC. The 15th National IQAC Conference (I-Con) on Building Multidisciplinary and Transdisciplinary Capabilities in Higher Education is scheduled on March 16 & 17, 2024 and the 8th All India Educators Meet Fostering Transdisciplinary Capabilities through Transformative Education is planned on May 2 - 4, 2024. Annual Academic and Administrative Audit is another agenda of the year.

Agenda – 5

Achievements and Recognitions

Dr. Calistus Jude A L, Dean, Faculty of Life Sciences, presented the achievements and recognitions of the institution.

- Extension of autonomy status
- "Best College in India" conferred by the Xavier Board for Higher Education in India
- NIRF ranking in the band of 100-150 and NIRF Innovation ranking in the band of 151- 300.
- The extension of the UNSDG Hub till 2024 and the citation of institutional best practice by the UN.
- IIC ranking with four stars for the fifth consecutive time.
- The best-emerging college for the last three consecutive years in the India Today Ranking survey
- DBT star college status



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- 14th consecutive overall championship Trophy at the BNUniversity Literary and Cultural Fest.

Agenda – 6

Suggestions and comments

Prof. A H Rajasab, Former Vice Chancellor, Tumkur University appreciated the practice of bringing Industry experts as professors of Practice and recommended keeping these members on the Curriculum Advisory Committee and Board of Studies.

He provided suggestions for the institution to be actively engaging with the State Education Policy committee. He suggested the centre for research to consider applying the BRICS fellowship and proposed that CHIRD could spearhead its implementation. He proposed that, given the ongoing situation in Manipur, students from the region should be granted admission even if they are unable to provide the usual required credentials for admission.

He advocated that the institution should study the dropout rate of students and ensure that economic reasons do not lead to dropouts. The institution can encourage and facilitate the industry's support to cover students' educational expenses.

Fr. Dr. Augustine George provided details of various scholarship schemes of the college to help the needy.

Mr. Jayas Damodaran, Senior Director, Sales Force commended the practice of industry experts as professors of practice and expressed delight at being involved in this role as a professor of practice. He suggested aiming for a position below 100 in the upcoming NIRF survey. He also proposed establishing centers of excellence within the institution and recommended envisioning industry-collaborated centers to enhance collaboration between the institution and industry. He suggested initiating small projects involving students in collaboration with companies. He indicated the need and possibility of initiating an industry-specific portal. He also recommended organizing alumni talks similar to TED Talks. He emphasized the necessity of initiating more community service endeavors.

Fr. Dr. Augustine George provided details of the software development cell with plans to add more initiatives or projects in the future. Research is another area of focus and the constitution of CHIRD is for exploring new avenues in research. The establishment of a community school is one of the college's initiatives, aiming to expand its outreach and engagement with the local community.

Dr. Aloysius Edward provided details of extension initiatives such as the Integrity Stall and Compassion Corner, that promote voluntary student engagement in service aimed at reaching out to society. Additionally, these initiatives seek to instill a sense of responsibility and empathy within the student body towards the community.



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Mr. Ivin George praised the college for excelling in hosting various programs and initiatives. He suggested acknowledging and introducing a credit system to students involved in cultural or extension activities.

Fr. Dr. Augustine George acknowledged the need of awarding credits and explained the rubrics designed in the institution for mapping the Skill Enhancement Courses by integrating students' involvement in cultural programs and extensions, thereby granting them academic credit.

Mr. Abin, the secretary of the student council, expressed his delight in witnessing the institution's achievements. He expressed gratitude to the college for fostering an environment where students have excellent accessibility to both the faculty and the management. Additionally, he appreciated the distinctive programmes offered by the college. He shared that the industry interaction program has been beneficial for student community.

Ms. Guda Divija Reddy submitted her sincere and heartfelt gratitude to all the teachers and management for their great efforts in bringing the college to greater heights. She expressed that the curriculum is meticulously structured to align with and fulfill the demands of the job market.

The meeting concluded with Dr. Justin Nelson Michael, Director of the Centre for Research, thanking all the members for their valuable efforts and contributions to Kristu Jayanti College's journey towards excellence.

Minutes Prepared by

Minutes Approved by

(Ms Minu A)

(Dr Aloysius Edward)

Member, IQAC

Director, IQAC

Action Taken Report

Suggestions / Comments	Follow up / Action Taken
<p>Prof. A H Rajasab provided suggestions for the institution to be actively engaging with the State Education Policy committee.</p> <p>He suggested the Centre for Research to consider applying the BRICS fellowship and proposed that CHIRD could spearhead its implementation</p>	<ul style="list-style-type: none">▪ Dr. Aloysius Edward J, Director, IQAC and Dean, Faculty of Commerce and Management was elected as member of the SEP (State Education Policy).▪ Proposed CHIRD along with Centre for Research to explore new avenues in research.



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<p>Mr. Jayas Damodaran suggested initiating small projects involving students in collaboration with companies.</p> <p>He indicated the need and possibility of initiating an industry-specific portal.</p> <p>He also recommended organizing alumni talks similar to TED Talks.</p> <p>He emphasized the necessity of initiating more community service endeavors.</p>	<ul style="list-style-type: none">▪ A software development cell is established and students are given internship opportunities with plans to add more initiatives or projects in the future.▪ TEDx Kristu Jayanti was initiated to engage and enlighten all stakeholders of institute and industry.▪ Integrity Stall and Compassion Corner are extension initiatives of the institution to promote voluntary student engagement in service aimed at reaching out to society.
<p>Mr. Ivin George He suggested acknowledging and introducing a credit system to students involved in cultural or extension activities.</p>	<ul style="list-style-type: none">▪ The institution has designed the rubrics for mapping the Skill Enhancement Courses by integrating students' involvement in cultural programs and extensions, thereby granting them academic credit.

Minutes approved by:

Dr. Aloysius Edward J,

Director IQAC



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Internal Quality Assurance Cell (IQAC) Meeting

Date: 17th November 2023

Time: 2:00 pm

Venue: Senate Hall, Administrative Block

Members Present	Signature
Chairperson	
1. Fr. Dr. Augustine George	
External Experts	
2. Prof. A H Rajasab	17.11.23.
3. Mr. Jayas Damodaran	
4. Mr. Ivin George, Alumni Member	
Internal Members	
5. Fr. Lijo P Thomas, Management Representative	
6. Fr. Jais V Thomas, Management Representative	
7. Dr. Aloysius Edward J	
8. Ms. Ramya B	
9. Mr. Jeo Joy, Controller of Examinations - Ex-Officio	
10. Dr. Calistus Jude A L	
11. Dr. Gopakumar A V	
12. Dr. Justin Nelson Michael	
13. Mr. Nagendra S	
14. Dr. Aruna Devi K	
15. Dr. Priya Josson Akkara	
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18. Ms. Minu A	
19. Dr. Arockia Stalin G	
20. Ms. Rupashree R	
21. Dr. Gokilavani S	
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24. Mr. Abin Thomas, Student Council President	
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Internal Quality Assurance Cell (IQAC)

KJC/IQAC/2023-24/Meeting_Notice_05

Date: 19/12/2023

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that there is a meeting scheduled on 21/12/2023, Thursday at 4.30 pm in Panel Room I, PG Block. You are requested to make it convenient to attend the meeting

Agenda of the Meeting:

1. Biannual Academic Audit
2. Any Other

Minutes approved by:

Dr. Aloysius Edward J
Director IQAC



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Internal Quality Assurance Cell (IQAC)

Academic Year 2023 - 2024

MINUTES OF THE MEETING

Meeting No. 5

Date: 21/12/2023

Venue: Panel Room I

Time: 4.30 pm

The fifth meeting of the Internal Quality Assurance Cell was held on November 21, 2023. The meeting was chaired by Dr. Aloysius Edward J, Coordinator, IQAC

Presentation of the agenda of the meeting

Dr. Aloysius Edward J, Director of IQAC presented the agenda of the meeting

Agenda – 1

Bi-Annual Academic Audit

Dr. Aloysius Edward J recommended empowering the department to conduct a biannual audit by themselves and submit the status to IOAC. He suggested that in light of programme-level accreditation requirements of the future, IQAC should strengthen departments and DQAC in documentation and monitoring and quality sustenance of the department. He proposed conducting training and reorientation sessions for the DQAC team deanery-wise.

ATR / Compliance Report

- In compliance with the meeting, as planned the reorientation and training session for DQAC was conducted on 24 November 2023.

Minutes approved by:

Dr. Aloysius Edward J
Director IQAC



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Internal Quality Assurance Cell (IQAC) Meeting

Date: 21/12/2023

Venue: Panel Room I

Time: 4.30 pm

Members Present

Chairperson

1. Fr. Dr. Augustine George, Principal

External Experts

2. Prof. A. H. Rajasab, Former Vice Chancellor, Tumkur University
3. Mr. Jayas Damodaran, Senior Director, Sales Force
4. Mr. Ivin George, Alumni Member, Assistant Student Welfare Officer, Christ (Deemed to be University)

Internal Members

5. Fr. Lijo P Thomas, Management Representative, Vice Principal & CFO
6. Dr. Aloysius Edward J, Director, IQAC & Dean, Commerce & Management
7. Ms. Ramya B, Associate Director, IQAC
8. Mr. Jeo Joy A, Controller of Examinations - Ex-Officio
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Student Representatives

23. Mr. Abin Thomas (MBA-22MBNA03) Student Council President
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Internal Quality Assurance Cell (IQAC)

KJC/IQAC/2023-24/Meeting_Notice_06

Date: 08/03/2024

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that there is a meeting scheduled on 15/03/2024, Thursday at 4.30 pm in Panel Room I, PG Block. You are requested to make it convenient to attend the meeting

Agenda of the Meeting:

1. Approval of Minutes of Previous Meeting
2. Review of DQAC and DQIS
3. National Conference and Annual Educators Meet
4. Biannual Academic Audit

Minutes approved by:

Dr. Aloysius Edward J
Director IQAC



Kristu Jayanti College

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Internal Quality Assurance Cell (IQAC)

Academic Year 2023 - 2024

MINUTES OF THE MEETING

Meeting No. 6

Date: 15/03/2024

Venue: Panel Room I

Time: 03.30 pm

The sixth meeting of the Internal Quality Assurance Cell was held on March 03, 2024. The meeting was chaired by Fr. Dr. Augustine George, Principal, Kristu Jayanti College, Bangalore

Presentation of the agenda of the meeting

Dr. Aloysius Edward J, Director of IQAC presented the agenda of the meeting

Agenda – 1

Approval of Minutes of Previous Meeting

Ms. Minu A presented the meeting minutes of the previous meeting and informed that reorientation and training session for DQAC was conducted on 24 November 2023 in the action taken report.

Agenda – 2

Review of DQAC and DQIS

Fr. Dr. Augustine George informed the successful completion of the DQIS meeting with all the departments and shared that a considerable amount of improvement is visible in the quality functioning of every department.

Dr. Aloysius Edward recommended continuous meetings with DQAC members to strengthen the team and enhance the quality assurance in the departmental function and meticulous documentation process.

Agenda – 1

National Conference and Annual Educators Meet

Prof. Ramya B explained the status of preparation for the upcoming National Conference and Annual Educators Meet. She also shared the roles and responsibilities assigned to the members for both the vents.

Agenda – 1

Bi-Annual Academic Audit

Prof. Ramya B detailed the bi-annual academic audit. The audit is planned to be conducted in two phases- a soft copy audit followed by a hard copy audit. The audit process will be starting from 13 May 2024 onwards. Decided to share more information through DQAC coordinators with the department regarding the audit.



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ATR / Compliance Report

- National Conference Icon 2024 was conducted on April 5 & 6, 2024
- National Educators Summit On Transformative School Education through Strategic Integration of Competencies was organized on May 9 - 11, 2024

Minutes approved by:

Dr. Aloysius Edward J
Director IQAC



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Internal Quality Assurance Cell (IQAC) Meeting

Date: 15/03/2024

Venue: Panel Room I

Time: 03.30 pm

Members Present

Chairperson

1. Fr. Dr. Augustine George, Principal

External Experts

2. Prof. A. H. Rajasab, Former Vice Chancellor, Tumkur University
3. Mr. Jayas Damodaran, Senior Director, Sales Force
4. Mr. Ivin George, Alumni Member, Assistant Student Welfare Officer, Christ (Deemed to be University)

Internal Members

5. Fr. Lijo P Thomas, Management Representative, Vice Principal & CFO
6. Dr. Aloysius Edward J, Director, IQAC & Dean, Commerce & Management
7. Ms. Ramya B, Associate Director, IQAC
8. Mr. Jeo Joy A, Controller of Examinations - Ex-Officio
9. Dr. Calistus Jude A L, Dean, Faculty of Sciences
10. Dr. Gopakumar A V, Dean, Faculty of Humanities
11. Dr. Justin Nelson Michael, Director, Centre for Research
12. Mr. Nagendra S, Member, IQAC
13. Dr. Aruna Devi K, Member, IQAC
14. Dr. Priya Josson Akkara, Member, IQAC
15. Ms. Mary Jacob, Member, IQAC
16. Dr. Manikandan K, Member, IQAC
17. Ms. Minu A, Secretary, IQAC
18. Dr. Arockia Stalin G, Member, IQAC
19. Ms. Rupashree R, Member, IQAC
20. Ms. Jalit Toms, Office Superintendent
21. Dr. Mary Raymer
22. Dr. Gokilavani S

Student Representatives

23. Mr. Abin Thomas (MBA-22MBNA03) Student Council President
24. Ms. Divija Gudda Reddy (BBA-21BBNB20) Student Council Vice President



Internal Quality Assurance Cell (IQAC) Meeting

Members Present	Signature
Chairperson	
1. Fr. Dr. Augustine George	
External Experts	
2. Prof. A H Rajasab	
3. Mr. Jayas Damodaran	
4. Mr. Ivin George, Alumni Member	
Internal Members	
5. Fr. Lijo P Thomas, Management Representative	
6. Dr. Aloysius Edward J	
7. Ms. Ramya B	
8. Mr. Jeo Joy, Controller of Examinations - Ex-Officio	
9. Dr. Calistus Jude A L	
10. Dr. Gopakumar A V	
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15. Ms. Mary Jacob	
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17. Ms. Minu A	
18. Dr. Arockia Stalin G	
19. Ms. Rupashree R	
20. Ms. Jalit Toms	
Student Representatives	
21. Mr. Reon George, Student Council President	
22. Ms. Swetha M A, Student Council Vice President	
23. Ms. Benita J H	
24. Mr. Tharun Sony Joseph	
25. Ms. S Aaqifah Hilmi	



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Internal Quality Assurance Cell (IQAC) Meeting

Date: 16th December 2022

Time: 3:00 pm

Venue: Senate Hall, Administrative Block

Members Present	Signature
Chairperson	
1. Fr. Dr. Augustine George	
External Experts	
2. Prof. A H Rajasab	
3. Mr. Jayas Damodaran	
4. Mr. Ivin George, Alumni Member	
Internal Members	
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