Extension of last date for Payment of
54th Annual Convocation of Bangalore University

Notification No. EX.VA/54th A.C./ 2018 – 19 dated 22/10/2018

Students can collect the Convocation forms from College Office / downloaded from the University Website: www.attristech.com/bu

Eligibility to apply 54thAnnual Convocation:- Only those candidates who have been declared successful in the degree examination during **May / June 2018 and earlier periods** and who have not taken the degree certificate till now.

Last date for submission of the duly filled applications to the college without Fine: 26/10/2018

Last date for submission of the duly filled applications to the College with Penal fee of Rs. 200/- : **29/10/2018**

Time: 9.30 am to 4.30 pm
on Saturday: 9.30 am – 12.30 pm

1. For all categories of students of Bangalore University:-

Fee for the Indian National Students including Application form   : 1070/-
Fee for the Foreign National Students including Application form   : 4105/-

2. For Students of Autonomous Colleges:-

Fee for the Indian National Students including Application form   : 2135/-
Fee for the Foreign National Students including Application form   : 7990/-

Fines : (In addition to the above prescribed fee for) Those who have not taken the Degree Certificate after completing the Degree is as follows:

a.   From 2nd year onwards upto Five Years   : Rs. 405/-
b.   From 5th year onwards upto Ten Years   : Rs. 810/-
c.   From 10th year onwards upto Fifteen Years   : Rs. 1180/-
d.   From 15th year onwards upto Twenty Years   : Rs. 1620/-
e.   From 20th year onwards upto Twenty five Years   : Rs. 1980/-

Documents required:

1. Copies of University Mark Cards (all Semesters).
2. Self addressed stamped envelope.
3. Three Passport size photo.
4. **MODE OF PAYMENT – DEMAND DRAFT** (in favour of "The Principal, Kristu Jayanti College", payable at Bengaluru) **/ CARD ONLY**

Instructions to Candidates

1. Convocation applications are available in the college Office / can be download from the University website **www.bangaloreuniversity.ac.in**

2. The candidates while filling the applications should write their names in CAPITAL LETTERS as registered in the examinations

3. The candidate should invariably enter their contact address / Telephone Nos. / Mobile / Email ID on the application for further correspondence

4. Write the correct optional and special subjects as mentioned in the marks cards.

5. If there are any mistakes in the marks cards, i.e. wrong name, wrong marks ,wrong class declaration etc., the same has to be got corrected before applying for convocation.

6. **Incomplete and incorrect applications will not be considered by the university and no correspondence will be entertained in this matter. The convocation fee once paid will not be refunded or re-adjusted for the next convocation.**

7. The candidates should make a copy of the duly filled application and obtain an acknowledgement from the college on the copy for having submitted the application to the college.

8. IMPORTANT : The candidates should ensure that the particulars entered in the application forms tally with details in the marks cards pertaining to name, subject of study, month/year of passing/class declared etc.

9. The candidates should affix two passport size photographs on the application form in the box provided.

10. The candidates should not submit the applications directly to the University.

Office of Communication
Kristu Jayanti College